



## Understanding the Registry

### Activating Patients

Only qualified physicians who are associated with a patient in the Medical Marijuana Use Registry can create certifications and orders for that patient. A qualified physician may only associate themselves with a patient if that patient is not currently associated to another qualified physician. Patients are only allowed to be associated with one qualified physician at a time.

**Step 1:** Log into the Medical Marijuana Use Registry <https://mmuregistry.flhealth.gov/>.

\*If you do not remember your password, learn how to reset it by [clicking here](#).

**Step 2:** Navigate to the "Patient Management" menu option at the top of the page and click on "People Search."



**Step 3:** Search for the patient by entering their Last Name, First Name, and DOB or their Patient Number and DOB.

The screenshot shows the 'People Search' form. It is divided into two sections: 'Search by name' and 'Search by number'. In the 'Search by name' section, there are three input fields: 'LastName', 'FirstName', and 'DOB (mm/dd/yyyy)'. A red bracket groups these three fields with the text 'Step 3: Search for patient by: Last name, First name, and DOB'. Below these fields are two buttons: 'FIND PATIENT' and 'FIND CAREGIVER'. In the 'Search by number' section, there are two input fields: 'PatientNumber' and 'DOB (mm/dd/yyyy)'. A red bracket groups these two fields with the text 'Step 3: Search for patient by: Patient number and DOB'. The word 'or' is centered between the two search sections.

**Step 4:** From the patient's profile, click "Edit Demographics."

If the Edit Demographics button does not appear on the patient's profile, it means the patient is currently associated to another qualified physician. The name of the patient's current physician is listed on the patient's profile. Please have the patient deactivate themselves from their current qualified physician. Instructions for the patient to deactivate themselves can be [located here](#).

Address1: 123 ANY STREET  
Address2:  
City: TALLAHASSEE  
County: Leon  
ZIP code: 32311  
**Current Physician: No Current Physician**  
Is this person a permanent resident of the state of Florida?: Yes  No   
Is this person a seasonal resident of the state of Florida? (Per Section 381.986, Florida Statutes, the term "seasonal resident" means any person who temporarily resides in this state for a period of at least 31 consecutive days in each calendar year, maintains a temporary residence in this state, returns to the state or jurisdiction of his or her residence at least one time during each calendar year, and is registered to vote or pays income tax in another state or jurisdiction.) : Yes  No   
Patient is authorized to have more than one Caregiver per 381.986, F.S.   
EDIT DEMOGRAPHICS **← Step 4: Click "EDIT DEMOGRAPHICS"**

**Step 5:** Click "Activate this Patient."

ZIP code: 12345  
Is this person a permanent resident of the state of Florida?: Yes  No   
Add Caregiver **ADD NEW**  
Patient is authorized to have more than one Caregiver per 381.986, F.S.   
**ACTIVATE THIS PATIENT** **GO TO PROFILE PAGE** **← Step 5: Click "ACTIVATE THIS PATIENT"**

**Step 6:** Click "Activate this Patient."

**Confirm Edit Patient**  
You are about to signify that you are now treating DEMO PATIENT, 04/01/2000.  
**Step 6: Click "Activate this Patient"**  
**GO BACK**  
**ACTIVATE THIS PATIENT**

Verification of your association to the patient is visible in the upper left-hand corner of the patient's profile.

Florida HEALTH **Medical**  
HOME PATIENT MANAGEMENT (+) YOUR PROFILE CHANGE PASS  
This patient is now associated to ANY DOCTOR. **← Confirmation the patient is now associated to you.**  
Patient Information P3HK6674