



Understanding the Registry

Close a Certification

Step 1: Log into the Medical Marijuana Use Registry <https://mmuregistry.flhealth.gov/>.

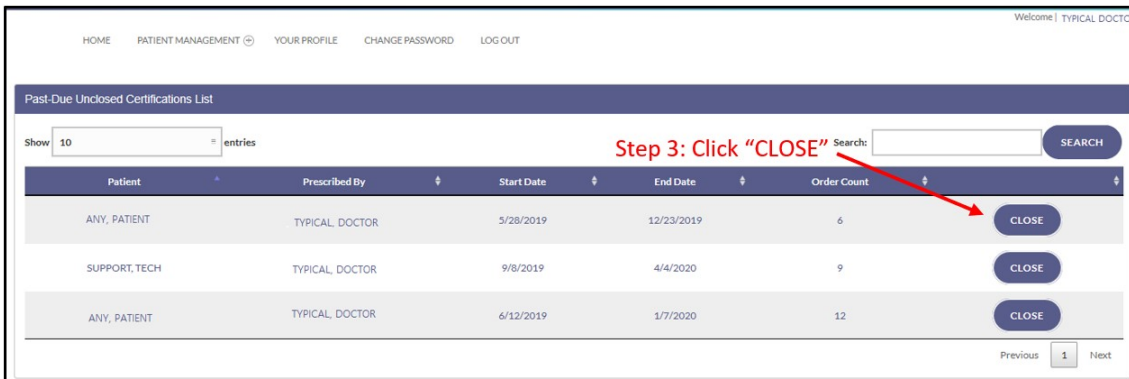
*If you do not remember your password, learn how to reset it by [clicking here](#).

Step 2: Navigate to the "Patient Management" menu option on the top of the page and click on "Unclosed Certifications."

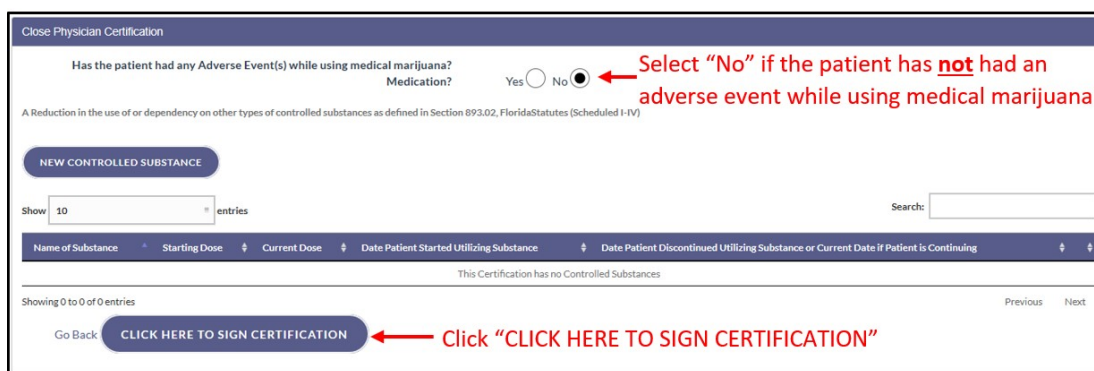


Step 3: Locate the patient with the certification you need to close.

*Any certification that does not have an order within that certification will say "Deactivate." Deactivated certifications will appear as "Inactive" under the Certification Status column.



OPTION 1: If the patient did **not** experience an adverse effect, click "No" and then click "Click Here to Sign Certification."



OPTION 2: If the patient **did** experience an adverse effect follow steps 4-6 below:

Step 4: Select “Yes” if the patient has had an adverse effect while using medical marijuana and then click the “New Adverse Event” button.

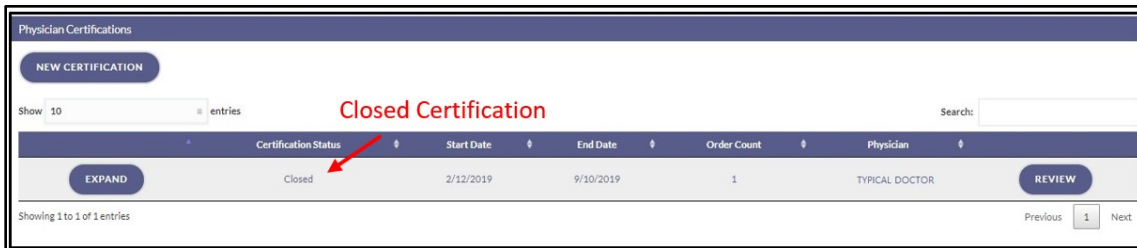
Step 5: Fill in the information of the adverse effect.

Step 6: Click “Save.”

All adverse events added will be listed.

Step 7: After all adverse events have been entered, click “Click here to sign certification” to close the certification.

The certification in the patient's profile will show as "Closed."



The screenshot displays a table titled "Physician Certifications". At the top left, there is a "NEW CERTIFICATION" button. Below it, a "Show 10 entries" dropdown and a "Search:" field are visible. The table has a dark blue header with columns: "Certification Status", "Start Date", "End Date", "Order Count", and "Physician". Below the header, there is an "EXPAND" button on the left and a "REVIEW" button on the right. The table contains one row with the following data: "Closed" (with a red arrow pointing to it and the text "Closed Certification" above it), "2/12/2019", "9/10/2019", "1", and "TYPICAL DOCTOR". At the bottom left, it says "Showing 1 to 1 of 1 entries". At the bottom right, there are "Previous", "1", and "Next" navigation buttons.

Certification Status	Start Date	End Date	Order Count	Physician
Closed	2/12/2019	9/10/2019	1	TYPICAL DOCTOR

*For information on reporting reduced controlled substance use or dependency, [click here](#).