



# Understanding the Registry

## Create a Certification and Orders

Physicians must first create a certification for a qualified patient before being able to create an order. A patient can have one open certification and one scheduled certification in their profile at any one time. Certifications cannot overlap. Follow the instructions below to guide you through creating a certification and orders.

**Step 1:** Navigate to the patient's profile and find the Physician Certification section beneath the patient's demographic information.

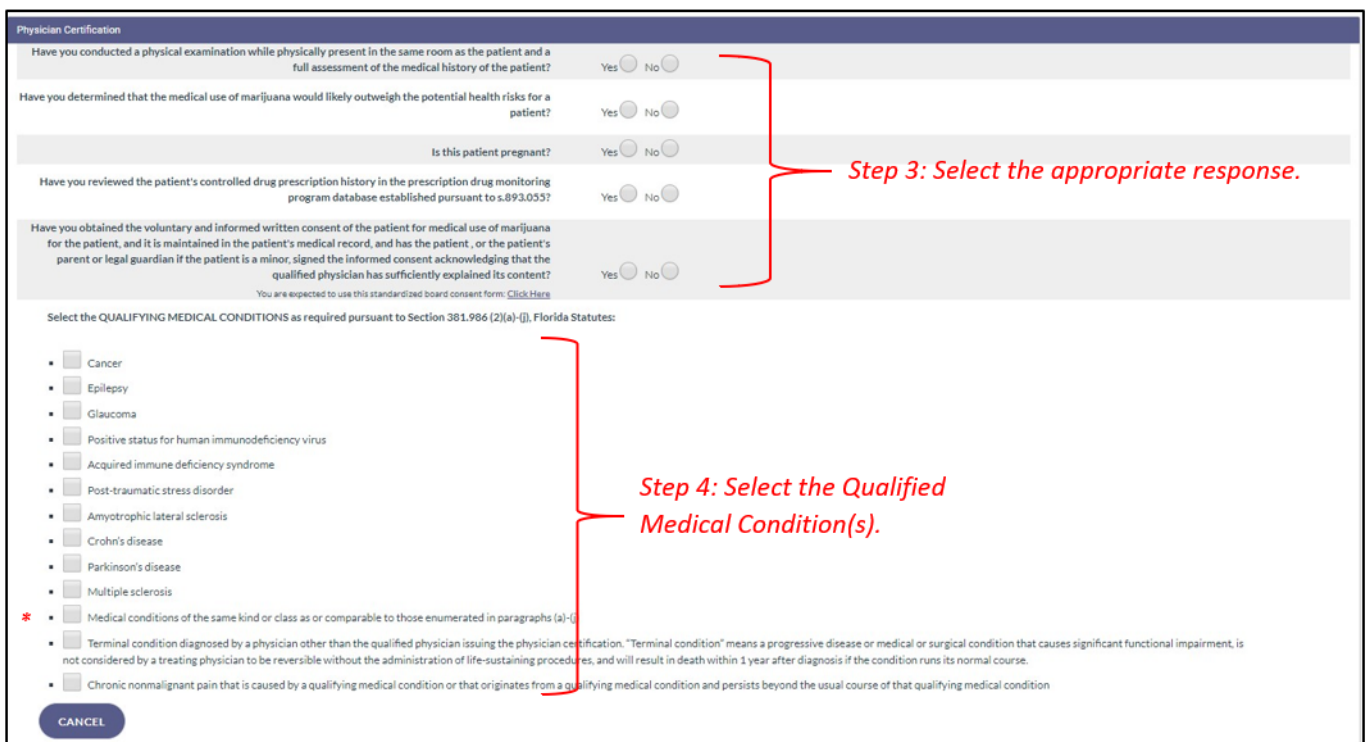
**Step 2:** Click "New Certification."



**Step 3:** The Registry will open to the Physician Certification assessment information where you certify that the patient meets the requirements to receive medical marijuana. Answer 'Yes' or 'No' to the provided questions.

**Step 4:** Select the qualifying medical condition that applies to the patient. Patients can have more than one qualified medical condition selected.

*\*If the patient's qualifying medical condition is of the "same kind or class," click the link provided for further instructions to complete the certification.*



Once the information above has been completed, a button to continue will appear.

**Step 5:** Click “CONTINUE TO ADD INITIAL ORDER.”

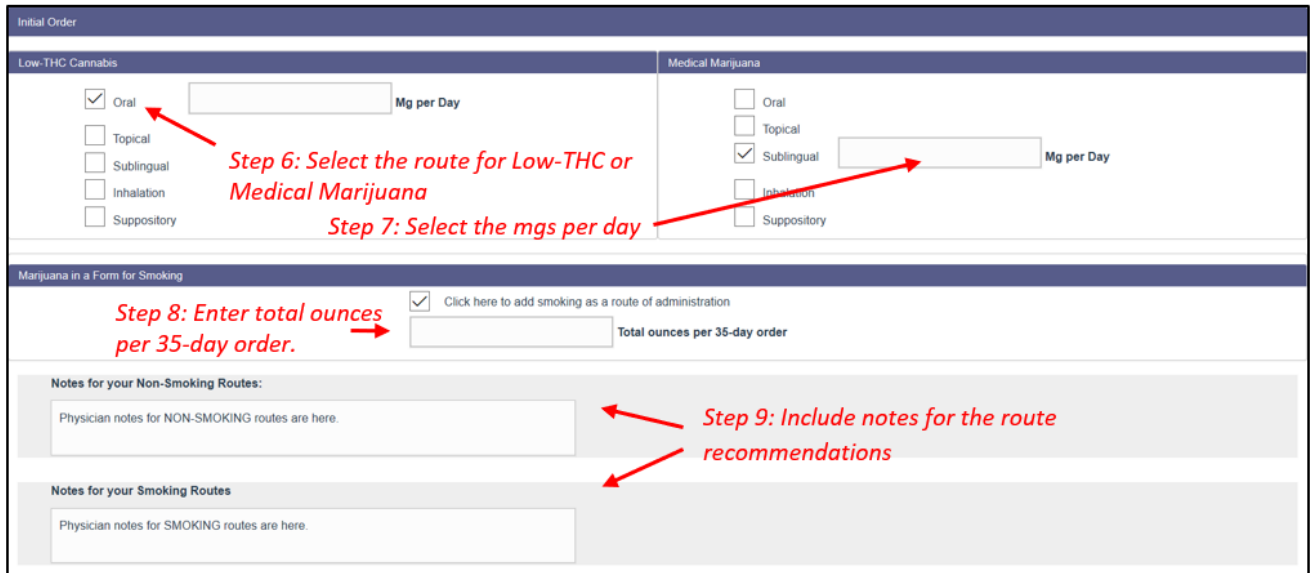


**Step 6:** Select which route(s) of administration you are recommending by checking the appropriate box(es).

**Step 7:** When a route has been selected, an entry box will appear to enter the mgs per day for that specific route.

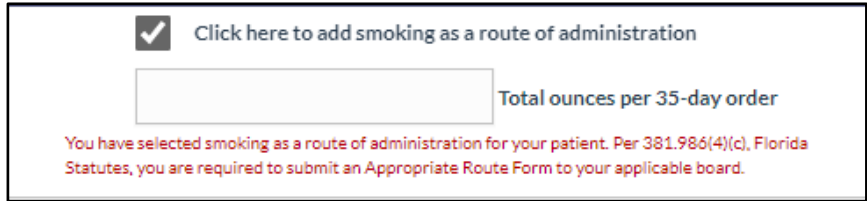
**Step 8:** If you recommend smoking as a route of administration, check the box and enter the total ounces per 35-day order for the smoking route of administration. This amount may not exceed 2.5 ounces.

**Step 9:** Include any comments or information for the patient or Medical Marijuana Treatment Center.



\*The first time you recommend your patient to have marijuana in a form for smoking, 381.986(4)(c), Florida Statutes requires you to submit an Appropriate Route Form to your applicable board (for assistance submitting your Appropriate Route Form, please [click here](#)).

A notice will appear below the ounces per 35-day entry section, if an Appropriate Route Form is needed:

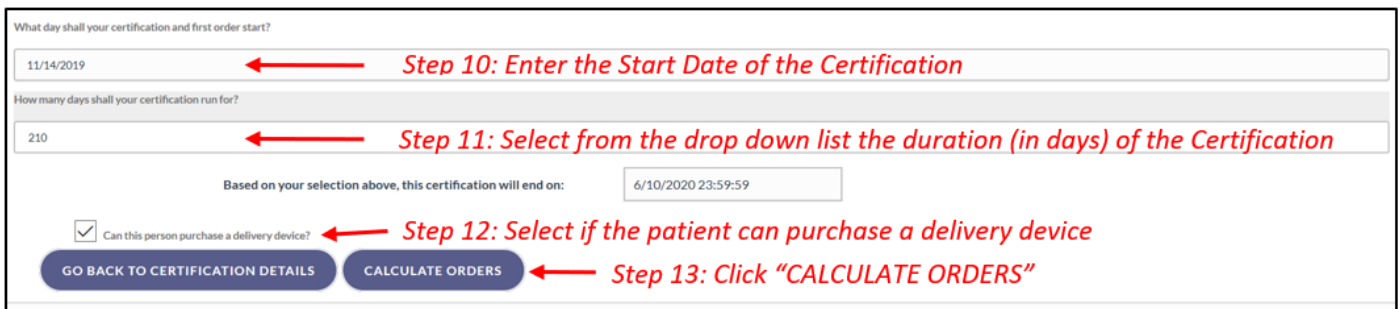


**Step 10:** Enter the start date of the certification.

**Step 11:** Select the duration of the certification from the drop-down list provided. Certifications can only be made in 35-day increments.

**Step 12:** Select if the patient can purchase a delivery device.

**Step 13:** Click “CALCULATE ORDERS.”

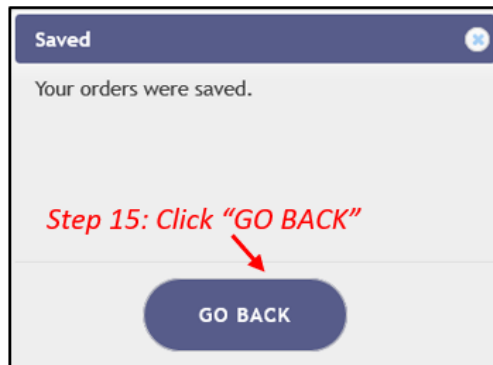


Here, you can review, edit, or cancel your calculated orders if you so wish.

**Step 14:** Once you're ready to move on, click "SAVE ORDERS."



**Step 15:** Click "GO BACK."



After a certification and order(s) have been saved, they will appear on the patient's profile.

Orders for: NEW PATIENT

Show 10 entries

Search:  SEARCH

Expand	Order Status	Order Type	Start Date	Placed By	Purchase Device	Days	End Date	Edit
EXPAND	Open	Smoking Marijuana	11/14/2019	ANY DOCTOR	Yes	35	12/18/2019	
EXPAND	Open	Medical Marijuana	11/14/2019	ANY DOCTOR	Yes	70	1/22/2020	
EXPAND	Open	Low-THC Cannabis	11/14/2019	ANY DOCTOR	Yes	70	1/22/2020	
EXPAND	Scheduled	Smoking Marijuana	12/19/2019	ANY DOCTOR	Yes	35	1/22/2020	
EXPAND	Scheduled	Smoking Marijuana	1/23/2020	ANY DOCTOR	Yes	35	2/26/2020	
EXPAND	Scheduled	Medical Marijuana	1/23/2020	ANY DOCTOR	Yes	70	4/1/2020	
EXPAND	Scheduled	Low-THC Cannabis	1/23/2020	ANY DOCTOR	Yes	70	4/1/2020	
EXPAND	Scheduled	Smoking Marijuana	2/27/2020	ANY DOCTOR	Yes	35	4/1/2020	
EXPAND	Scheduled	Smoking Marijuana	4/2/2020	ANY DOCTOR	Yes	35	5/6/2020	
EXPAND	Scheduled	Medical Marijuana	4/2/2020	ANY DOCTOR	Yes	70	6/10/2020	

Showing 1 to 10 of 12 entries

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