



## Understanding the Registry

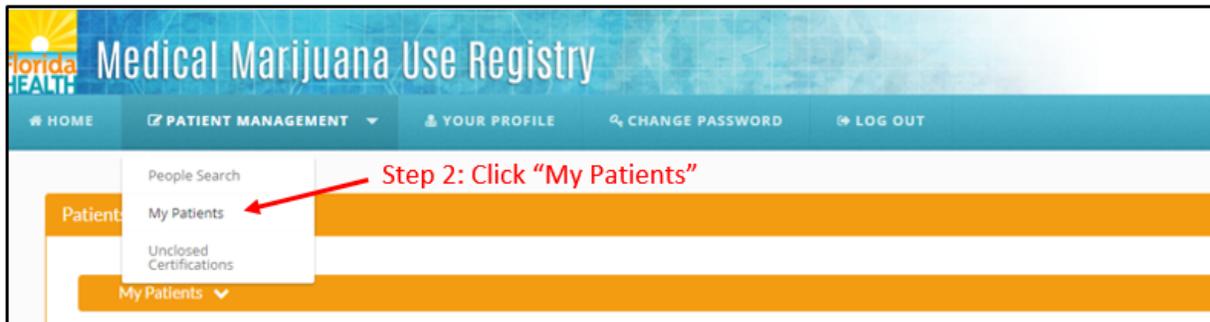
### Create a New Caregiver

A caregiver can be added to a patient's profile in the Medical Marijuana Use Registry, even if that caregiver is also an existing patient in the Registry. In the occasion that your patient and their caregiver share a single email address, the email address should **only** be added to the caregiver's profile.

**Step 1:** Log into the Medical Marijuana Use Registry <https://mmuregistry.flhealth.gov/>.

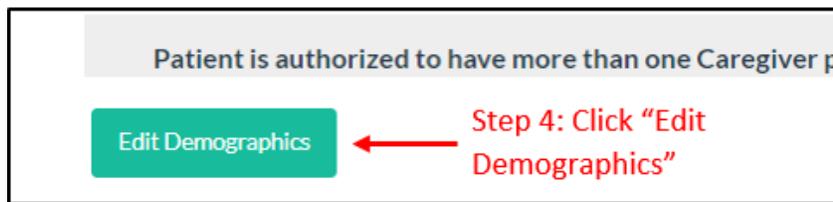
\*Get help logging in to the Medical Marijuana Use Registry by [clicking here](#).

**Step 2:** Navigate to the "PATIENT MANAGEMENT" menu option at the top of the page and click on "My Patients."

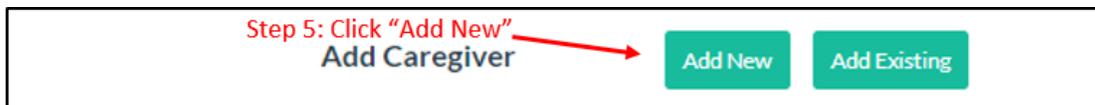


**Step 3:** Select the patient who will have the caregiver added to their profile.

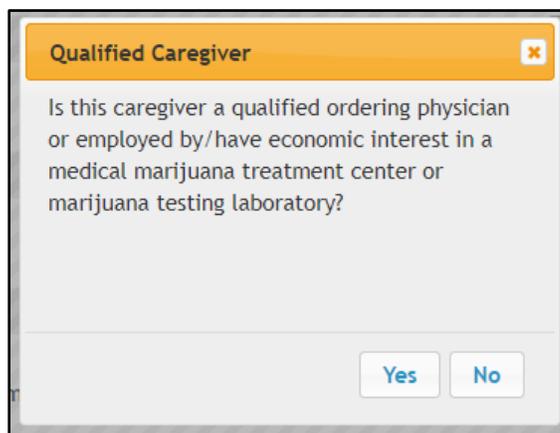
**Step 4:** Click "Edit Demographics."



**Step 5:** Click "Add New."



**Step 6:** Respond "Yes" or "No" to whether the caregiver is a qualified ordering physician or employed by/have economic interest in a medical marijuana treatment center or marijuana testing laboratory.



**Step 7:** Accurately fill in all of the caregiver’s information.

*\*Be accurate while entering the caregiver’s information. A misspelled name, incorrect DOB, SSN, or address will delay that caregiver’s ability to obtain products, an OMMU ID Card, or possibly cause an issue should they encounter Law Enforcement while in legal possession of their products.*

**Step 8:** Click “Save.”

The screenshot shows a 'New Caregiver' form with the following fields: Last Name, First Name, Middle Initial, Primary Phone, Email Address, Date Of Birth, Gender (dropdown), Does this patient have a Social Security Number (radio buttons), SSN, Address1, Address2, City, State (dropdown), County (dropdown), and Zip code. At the bottom, there is a checkbox for 'Is this person a permanent resident of the state of Florida?' and a note: 'Caregiver is authorized to represent more than one Patient per 381.986, F.S.'. A red bracket on the left groups the SSN, Address, and City fields, with an annotation: 'Step 7: Fill in all caregiver information accurately including email address.' A red arrow points to the SSN field with the annotation: '\*Supply SSN if the caregiver is a US Citizen. Supply Passport # if the caregiver is not a US Citizen'. Another red arrow points to the Florida residency checkbox with the annotation: '\*Must mark if the caregiver is a seasonal or permanent resident of Florida'. At the bottom, a red arrow points to the 'Save' button with the annotation: 'Step 8: Click “Save”'. There are also 'Go Back to Patient' and 'Save' buttons at the bottom.

**Step 9:** A message will appear that there is an identical Social Security Number. This is normal as the social security number is already used for the patient. Click “Save.”

The screenshot shows a modal dialog box titled 'Identical SSN'. The message reads: 'A patient already exists for the SSN you supplied, for a person named CAREGIVER CAREGIVER'. Below the message, it says: 'Click Go Back to change your entries, or click Save to overwrite what you supplied with the details we already have for CAREGIVER CAREGIVER'. At the bottom of the dialog are two buttons: 'Go Back' and 'Save'. A red arrow points to the 'Save' button with the annotation: 'Step 9: Click “Save”'. The background shows a blurred view of the caregiver form.

*\*The information that is on the patient profile will overwrite the information entered into the caregiver profile.*

If the caregiver is an existing patient, the caregiver profile and the caregiver’s patient profile will be automatically linked. This means that when the caregiver logs into the Medical Marijuana Use Registry he/she will need to take the mandated caregiver quiz. The caregiver will have access to their patient profile/application, their caregiver profile/application, and the profile/application for whom they are caregivers for.

Caregiver login view (after passing the mandated caregiver quiz):

The screenshot shows the 'Medical Marijuana Use Registry' login page. The header includes the Florida Health logo and navigation links: HOME, MANAGE PROFILES, MANAGE CARDS, CHANGE PASSWORD, and LOG OUT. The user is logged in as 'Caregiver: CAREGIVER, ANY'. A dropdown menu is open, showing options: 'Your Caregiver Card', 'Your Patient Card', and 'Patient Card for Patient, Any'. The main content area features a large question mark icon and the text: 'Your card application is...'. Below this, there is a note: 'Any minor patients you represent cannot obtain canna...'. At the bottom, there is a placeholder for the 'Id Card #' with a '192x192' image.

\*For instructions on adding an existing Caregiver for a patient, [click here](#).