

Understanding the Registry

Create New Patient using Highway Safety and Motor Vehicles Demographic Information

Before creating a new patient profile in the Medical Marijuana Use Registry, you must ensure the patient does not already have a patient profile. If you search for a patient in the Medical Marijuana Use Registry and no existing patient profile was found, you will need to add the patient to the Medical Marijuana Use Registry and certify the patient in compliance with 381.986 (4), Florida Statutes.

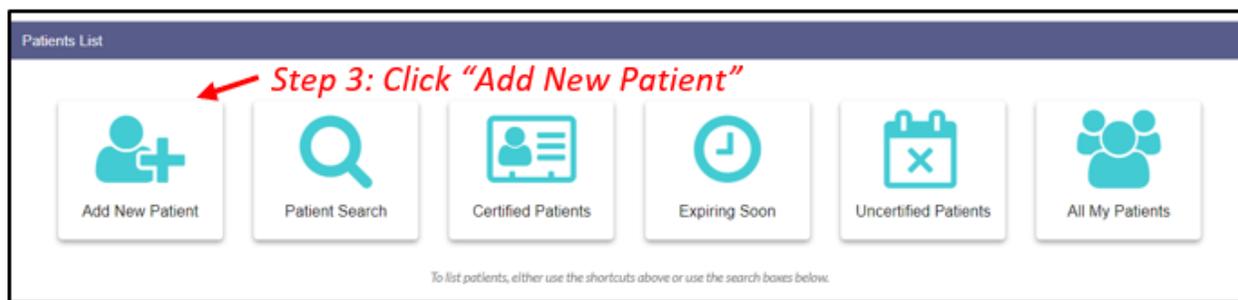
Step 1: Log into the Medical Marijuana Use Registry (<https://mmuregistry.flhealth.gov/>).

If you do not remember your password, you may reset it yourself by selecting [Forgot Password](#) on the Login page. For step-by-step instructions to reset your password, see our [Resetting My Password](#) guide on our Know the Facts MMJ page (<https://knowthefactsmmj.com/registry/#instructional-guides>).

Step 2: Navigate to the “Patient Management” menu option at the top of the page and click on “My Patients.”



Step 3: Click “Add New Patient.”



Step 4a: Select “Yes” to enter the patient’s Social Security Number (SSN).

Verify the Patient Using Social Security Number

Does this Patient have a Social Security Number?

Yes No *Step 4a: Select “Yes”*

GO BACK SUBMIT

Step 4b: Enter the patient’s SSN. Do **not** include dashes or spaces.

First Name:

Verify the Patient Using Social Security Number

SSN

Step 4b: Enter SSN

GO BACK SUBMIT

Step 5a: Select “Yes” if the patient has a Florida Driver's License.

First Name:

Verify the Patient Using DL / State ID #

Does this Patient have a Florida Driver's License or Florida State ID?

Yes No *Step 5a: Select “Yes”*

GO BACK SUBMIT

Step 5b: Enter the patient’s Florida Driver's License number (FL DL #) or Florida State Identification (ID) Card number (FL State ID #).

First Name:

Verify the Patient Using DL / State ID #

FL DL # / FL State ID #

*Step 5b: Enter FL DL#
Or FL State ID #*

GO BACK SUBMIT

Step 6: Enter the patient’s date of birth (DOB).

First Name:

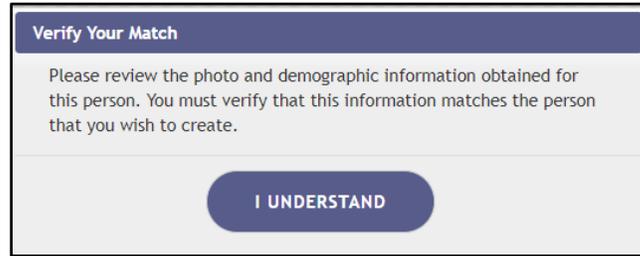
Enter the Patient DOB

Date of Birth

Step 6: Enter DOB

GO BACK SUBMIT

Notification appears requesting to verify the information returned matches the person you want to enter into the Medical Marijuana Use Registry.

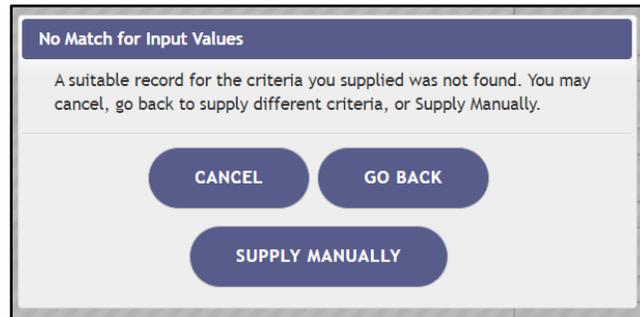


Verify Your Match

Please review the photo and demographic information obtained for this person. You must verify that this information matches the person that you wish to create.

I UNDERSTAND

If the information does not return a match from Highway Safety and Motor Vehicles, you will receive the following alert:



No Match for Input Values

A suitable record for the criteria you supplied was not found. You may cancel, go back to supply different criteria, or Supply Manually.

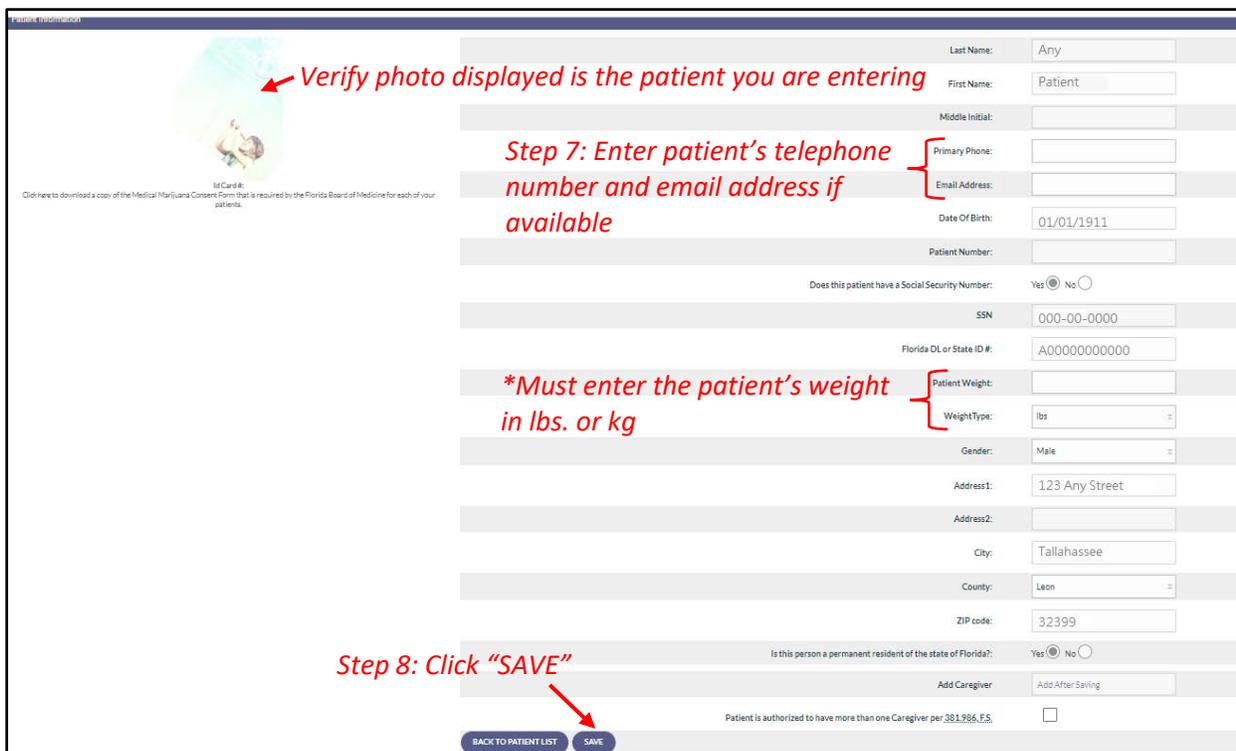
CANCEL **GO BACK**

SUPPLY MANUALLY

You can click “Go Back” to check the information supplied and try again or click “Supply Manually” to manually enter the patient’s information.

Step 7: Enter the patient’s telephone number and email address, if available. Patient photo is displayed for verification of identity. **Patient weight is required.**

Step 8: Click “Save.”



Patient Information

Verify photo displayed is the patient you are entering

Step 7: Enter patient's telephone number and email address if available

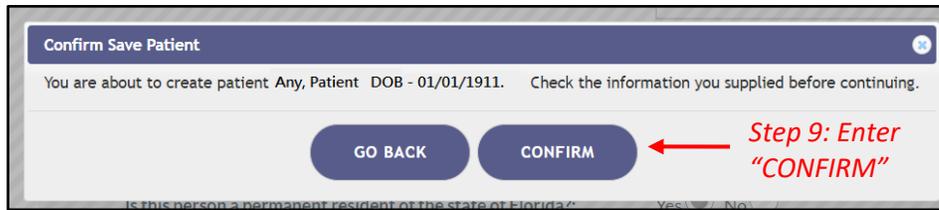
**Must enter the patient's weight in lbs. or kg*

Step 8: Click "SAVE"

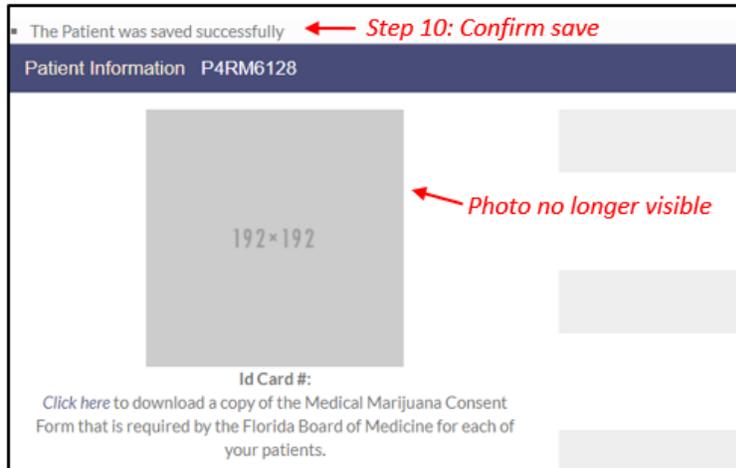
Last Name:	Any
First Name:	Patient
Middle Initial:	
Primary Phone:	
Email Address:	
Date Of Birth:	01/01/1911
Patient Number:	
Does this patient have a Social Security Number:	Yes <input checked="" type="radio"/> No <input type="radio"/>
SSN:	000-00-0000
Florida DL or State ID #:	A00000000000
Patient Weight:	
WeightType:	lbs <input type="checkbox"/> kg <input type="checkbox"/>
Gender:	Male <input type="checkbox"/> Female <input type="checkbox"/>
Address1:	123 Any Street
Address2:	
City:	Tallahassee
County:	Leon <input type="checkbox"/>
ZIP code:	32399
Is this person a permanent resident of the state of Florida?:	Yes <input checked="" type="radio"/> No <input type="radio"/>
Add Caregiver:	Add After Saving
Patient is authorized to have more than one Caregiver per 381.986, F.S.:	<input type="checkbox"/>

BACK TO PATIENT LIST **SAVE**

Step 9: Confirm the patient information has been entered correctly. Click “Confirm” to save the patient.



Step 10: Ensure the confirmation message indicates the patient was successfully added. Photo is no longer visible until card application is approved.



For instructions on creating a caregiver for the patient, see our [Creating a New Caregiver Profile](https://knowthefactsmmj.com/registry/#instructional-guides) guide on our Know the Facts MMJ page (<https://knowthefactsmmj.com/registry/#instructional-guides>).

For additional information, visit
KnowTheFactsMMJ.com